



Fundraising Coordinator [Volunteer]

Job Description

About Us

[The Justice For Jenny Foundation, Inc.](#) is on a mission to raise awareness and end abuse through collaborative efforts and by providing links to valuable resources for those affected by Domestic Violence. We also have a wide variety of educational resources, including online wellness classes, our very own book club, and much more. It is part of our ongoing mission to bring the conversation of D.V. to the forefront. It is the first step in the journey towards prevention.

Title/position: Fundraising Coordinator [Volunteer]

Duties/expectations: As a **Fundraising Coordinator**, you will be assisting with fundraising efforts through social media promotion and the coordination of fundraising campaigns. Upon approval, access may be granted to online digital marketing tools and platforms, to assist with promotion efforts. You will also be expected to be active on all the major social media platforms, including **Twitter, Facebook and Instagram**, to help raise awareness about the foundation's fundraising efforts and mission. The candidate will complete tasks related to promoting our cause and what we do, mostly through sharing, commenting, and re-posting of our fundraising and marketing campaigns.

Time commitment: Approximately 4-5 weeks, 3–5 hours per week, but volunteers can stay on longer, if they wish. Volunteers can choose a day of the week to serve (e.g., Mondays) or work throughout the week, as their schedule allows. A 40 minute Zoom call will be scheduled to discuss the scope and deliverables of the project, and to confirm that the candidate is a good fit. We hope to fill this position immediately.

Location: 100% Remote

Qualifications and requirements: Experience with fundraising is a plus but not required; knowledge of and ability to use online engagement tools and resources; willingness to learn, good listening and communication skills, nonjudgmental personality. Must be at least 21-years-old. Must sign a confidentiality agreement to ensure the preservation of the organization's internal information and may be asked to agree to a background check.

Benefits: You can make a difference in the lives of thousands of domestic violence victims, survivors, and their families by bringing the conversation to the forefront. Grow your skills and be an advocate of change.

How to apply/contact information: Send an email with your resume to contact@thejusticeforjennyfoundation.org, referencing the Job Title in the subject and explaining your interest in the position. For more information, contact Beverly Figueroa at (201) 565-2707.