



## Membership Recruitment Associate Volunteer

# Job Description

### *About Us*

[The Justice For Jenny Foundation, Inc.](#) is on a mission to raise awareness and end abuse by providing links to valuable resources for those affected by Domestic Violence, including hotlines, and links to organizations providing essential protective services, such as, Domestic Violence shelter, supportive housing, job placement and child protective services. We also provide links to legal services as well as printable/shareable printouts of statistics, surveys and reports, as part of our ongoing mission of raising awareness about DV. We also have a wide variety of educational resources, including online wellness classes, our very own book club, and much more. It is part of our ongoing mission to bring the conversation of D.V. to the forefront. It is the first step in the journey towards prevention.

**Title/position:** **Membership Recruitment Associate** [Volunteer]

**Duties/expectations:** We are looking for someone to help us recruit members to join in our [WCSDV Project](#), by enlisting subscribers to its associated programs, [The J4J Foundation Book Club](#), [Online Classes](#) and [MeetUp Groups](#). We are on a mission to raise awareness about Domestic Violence and we feel that education is key. The ideal candidate will be doing more than just promoting a program. Their work will make a difference in the lives of thousands of domestic violence victims, survivors, and their families by bringing the conversation to the forefront.

As a **Membership Recruitment Associate**, you will be responsible for:

- The core function of the **Membership Recruitment Associate** is to identify and recruit **members to the aforementioned programs**.
- Related **duties may** include but are not limited to: Identifying areas providing opportunity for **membership** growth. Leading creative new **member** recruitment campaigns and possibly scheduling and organizing meetings.

**Time commitment:** Approximately 4-5 weeks, 3–5 hours per week, but volunteers can stay on longer, if they wish. Volunteers can choose a day of the week to serve (e.g., Mondays) or work throughout the week, as their schedule allows. A 40 minute Zoom call will be scheduled to discuss the scope and deliverables of the project, and to confirm that the candidate is a good fit. We hope to fill this position immediately.



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**Location:** 100% Remote

**Qualifications and requirements:** Familiarity with resources serving families affected by domestic violence is a plus but not required; willingness to learn, good listening and communication skills, nonjudgmental personality. Must be at least 21-years-old. Must sign a confidentiality agreement to ensure the preservation of the organization's internal information and may be asked to agree to a background check..

It will be a plus if the skilled volunteer is active on all the major social media platforms, including, **Twitter, Facebook and Instagram** to help raise awareness about the group and recruit members.

**Benefits:** You can make a difference in the lives of thousands of domestic violence victims, survivors, and their families by bringing the conversation to the forefront. Grow your skills and be an advocate of change.

**How to apply/contact information:** Send an email with your resume to [contact@thejusticeforjennyfoundation.org](mailto:contact@thejusticeforjennyfoundation.org), referencing the Job Title in the subject and explaining your interest in the position. For more information, contact Beverly Figueroa at (201) 565-2707.