



Volunteer Board Member

General Director Job Description

About Us

[The Justice For Jenny Foundation, Inc.](#) is on a mission to raise awareness and end abuse by providing links to valuable resources for those affected by Domestic Violence, including hotlines, and links to organizations providing essential protective services, such as, Domestic Violence shelter, supportive housing, job placement and child protective services. We also provide links to legal services as well as printable/shareable printouts of statistics, surveys and reports, as part of our ongoing mission of raising awareness about DV. We also have a wide variety of educational resources, including online wellness classes, our very own book club, and much more. It is part of our ongoing mission to bring the conversation of D.V. to the forefront. It is the first step in the journey towards prevention.

The foundation was established as a small nonprofit start-up in January 2020, at which time it was required to install the first or **initial board of directors**. Initial board members were invited and selected based on N.J. state law requirements to have a minimum of three board members. The two-year term for the current board expires at the end of 2021. We are seeking to appoint volunteer board members for the next two-year term as **General Directors**. We're looking for individuals who care deeply about the organization's purpose. Board members are expected to promote the organizations' mission, goals and objectives and adhere to its principles and practices. Additionally, candidates must possess general business skills and understand ethical business practices.

Title/position: Board Member: General Director [Volunteer Intern Position]

Time commitment: Board members serve a two-year term, and are eligible for re-appointment for additional term[s].

General Responsibilities and Expectations:

- know the organization's mission, policies, programs, and needs
- faithfully read and understand the organization's financial statements
- **serve as active advocates and ambassadors for the organization and fully engage in identifying and securing the financial resources and partnerships necessary for [The Justice For Jenny Foundation, Inc.](#) to advance its mission**
- leverage connections, networks, and resources to develop collective action to fully achieve [The Justice For Jenny Foundation Inc.'s](#) mission.
- We request that board members give a meaningful personal financial donation, but it is not mandatory.

Additional requirements:

- help identify personal connections that can benefit the organization's fundraising and reputational standing, and can influence public policy
- prepare for, attend, and conscientiously participate in board meetings
- participate fully in one or more committees
- follow the organization's bylaws, policies, and board resolutions
- sign an annual conflict-of-interest disclosure and update it during the year if necessary, as well as disclose potential conflicts before meetings and actual conflicts during meetings
- maintain confidentiality about all internal matters of [*The Justice For Jenny Foundation, Inc*](#)

How to apply/contact information: Send an email with your resume to contact@thejusticeforjennyfoundation.org, referencing the Job Title in the subject and explaining your interest in the position. For more information, contact Beverly Figueroa at (201) 565-2707.